

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P. O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ E-mail: gsd@netwiz.net

AGENDA BOARD OF DIRECTORS MEETING January 16, 2003 at 7:30 p.m.

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

CALL REGULAR MEETING TO ORDER: At 7:30 p.m., District Office, 455 Avenue Alhambra #6, El Granada

<u>ROLL CALL</u>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Legal Counsel:	William Parkin for Jonathan Wittwer

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

1. Discussion of Assessment District Bond refinancing and possible changes to the Assessment District Governing Documents
Recommendation: Provide the General Manager with direction regarding changes to the governing document
2. Consideration of process for District Reorganization into a Community Services District (CSD) with Parks and Recreation Power
Recommendation: The General Manager will provide a progress report
3. Consideration of Request to Mid-Coast Community Council for Planning Workshop regarding Community Open Space Conservation District (COSC) Property
Recommendation: Authorize the General Manager to send a letter to MCC requesting a Planning Workshop

CONSENT AGENDA

All matters listed under Consent Agenda, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

4. Approval of special meeting minutes for December 19, 2002
5. Approval of meeting minutes for December 19, 2002
6. Approval of January 2003 warrants totaling \$515,104.91 (Ck # 3761 to 3808)
7. Approval of November 2002 Financial Statements
8. Approval of Bond Administration Fund distribution #46 to Granada Sanitary District in the amount of \$15,450.85 (for reimbursement of Assessment District Expenses)
9. Approval of Bond Administration Fund distribution #47 to Granada Sanitary District in the amount of \$8,801.66 (reimbursement to GSD for salaries & overhead-final 01/02)
10. Approval of Bond Administration Fund distribution #48 to Granada Sanitary District in the amount of \$9,666.00 (reimbursement to GSD for salaries & overhead-July-Dec. 2002)
11. Approval of report confirming that no Semi-Annual Variance Applications were submitted from August 2002 to January 2003 for Board consideration, pursuant to Ordinance Nos. 139 (as amended by Ordinance No. 142) and 145

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

12. Report on seminars, conferences, or committee meetings

INFORMATION CALENDAR

13. General Manager's Report
 - Updates: 5-year Capital Improvement Project Plan
 - Seacoast Disposal contract renewal
 - District Office Space
 - Meeting with SAM Interim General Manager John Burgh
14. Administrator's Report: December 2002/January 2003
15. Engineer's Report: Report of Recent Engineering Activities for November 2002
16. Attorney's Report

FUTURE AGENDA ITEMS

ADJOURN

At the conclusion of the December 19, 2002 meeting:
Last Ordinance adopted: No. 152
Last Resolution adopted: No. 2002-020